Re-Releasing an Exam/Quiz for a single student or group of students

Occasionally, a single student might need to re-take a test, but you don’t want to clear their attempt.

First, make the test unavailable:

- Go to where the test/quiz is deployed
- Click on the action menu
- Click Edit Test Options
- Scroll to Test Availability
- Click NO on Make the Link Available
- Click SUBMIT

To Release the Test/Quiz again:

- Go to where the test/quiz is deployed
- Click the action menu
- Click Adaptive Release
- Scroll to Membership
- Click Browse
- Find the student(s) you wish to give access to the test again
- Click SUBMIT to add student(s)
- Click SUBMIT on adaptive release screen to complete process
- Now, Click the action menu associated with the test and click EDIT the TEST OPTIONS
- Scroll to Test Availability and change the Make the Link Available to YES and Check MULTIPLE ATTEMPTS (you must add 1 to the number of attempts to give student access since they have already taken the test… so put in two perhaps)
- Click SUBMIT