1. Plan
How do you get started?
Understand assignment requirements.
Develop your topic.
Establish a timeline.
Consider appropriate search terms.

2. Search
Where should you look for your sources?
Databases
CatPac
Internet Resources
Other

3. Evaluate
Are your sources appropriate?
Examine sources for:
Currency
Relevance
Authority
Accuracy
Purpose

4. Use
What do you do with the information once you have found it?
Ask:
Does what I found fulfill the requirements?
How do I organize it?
How do I cite it?