Interlibrary loan (ILL) is a service* provided to East Central University students, faculty, faculty emeritus, and staff whereby materials are obtained from other libraries at little or no cost. The success of this service depends on the willingness of all participating libraries to cooperate fully with each other’s rules and policies. Therefore, due dates will be based on the lending library’s circulation policies. If Linscheid Library does not abide by the due date, the library’s ability to borrow materials in the future may be limited or denied.

To avoid costs and/or loss of privileges, patrons who need an extension of borrowed materials must request it prior to the due date. Extensions are granted at the discretion of the lending library and cannot be guaranteed.

If an item isn’t returned seven days after it is due, an overdue notice will be emailed to the patron. Twenty-one days after the due date, a fee of $10 per item is assessed by the Linscheid Library for all overdue materials. At that time, the lending library will take steps to ascertain replacement costs and any other charges they may impose. The patron is responsible for all charges incurred from the lending library as well as the Linscheid Library. Furthermore, ILL and Linscheid Library borrowing privileges for patrons who have outstanding bills will be suspended until the overdue materials are returned and/or payment is received. ILL privileges can also be revoked for patrons who repeatedly do not return borrowed items or return borrowed items past the due date.

* This service is available for community patrons through their local public library.