The library welcomes gifts and donations of books and other information resources that enhance the strength of the collection and support the curriculum and research programs of the university.

Librarians and/or the Director of the Library have the responsibility of reviewing donations, and/or offers to donate, and making decisions based on the library's Collection Development Policies. The library reserves the right to refuse a donation, but, in such cases, will provide an explanation.

Although the library reserves the right to make all decisions as to the retention, location, cataloging treatment, and other considerations relating to a donation, every attempt will be made to seek the donor’s approval. Materials not needed in the library collection may be exchanged with other libraries, sent to discard programs, recycled, or returned to the donor as per his/her request.

The following limitations are placed on the acceptance of gifts:

- All gifts accepted become the sole property of the library.
- The appraisal of a gift to the library is the responsibility of the donor.